

MINUTES OF THE BURNHAM MARKET ANNUAL PARISH COUNCIL MEETING

held on Monday 17th May 2021 at 6:30pm
at Burnham Market & Norton Village Hall,
Beacon Hill Road, Burnham Market, PE31 8EN.

Present: Cllrs P Borlace, R Campbell-Gray, N Fryer, K Neville-Eliot, J Marshall, J Scoles, K Watkins and P Woodhouse (Chair)

Clerk: Lolly Dawson

Member of Public: 1

1. Election of the Chairperson
Cllr Paul Woodhouse was elected as Chairperson and signed the declaration of acceptance of Chairperson. PROPOSED Cllr Scoles, seconded Cllr Campbell-Gray.
2. Election of the Vice Chairperson
Cllr Jez Scoles was elected as Vice Chairperson. PROPOSED Cllr Woodhouse, seconded Cllr Watkins.
3. Co-Option
No applications for co-option were received.
4. Apologies for Cllr Parke due to work commitments were received and accepted.
5. Members' declarations of interest and requests for dispensations.
Item 17.1 Cllr Watkins did not comment or vote on this item.
Item 17.1 Cllr Campbell-Gray did not comment or vote on this item.
6. The minutes from Full Council Meeting held on Monday 19th April 2021 were AGREED and signed by the Chairperson.
7. A member of the public addressed Council regarding item 11.1.1 planning application 21/00757/F.
8. No reports were received.
9. Items from previous meetings.
 - 9.1 It was NOTED that the replacement heater has been fitted on the Defibrillator and monthly checks are being carried out. Cllr Fryer.
10. Committee members, leads & chairs were all APPROVED, PROPOSED Cllr Woodhouse, seconded Cllr Campbell-Gray.
 - 10.1 Finance Committee members are Cllrs Campbell-Gray, Woodhouse, Neville-Eliot & Fryer.
 - 10.2 Chair of the Finance Committee is Cllr Woodhouse.
 - 10.3 Staffing Committee members are Cllrs Neville-Eliot, Watkins & Campbell-Gray.
 - 10.4 Chair of the Staffing Committee is Cllr Campbell-Gray.
 - 10.5 Planning Leads are Cllrs Watkins, Campbell-Gray & Scoles.
 - 10.6 Allotment Leads are Cllrs Marshall & Scoles.

Lolly Dawson, Parish Clerk, 58 Hercules Road, Norwich, NR6 5HH. Tel: 07437529179

Website: <https://burnhammarketparishcouncil.norfolkparishes.gov.uk/>

Email burnhammarketpc@gmail.com

- 10.7 Recreation Ground Leads are Cllrs Marshall & Scoles.
 10.8 Police Liaisons are Cllrs Neville-Eliot & Watkins.
 10.9 Jacks Lane Wind Farm Community representatives are Cllrs Watkins & Scoles.

11. Planning.

- 11.1 Planning Applications received from Kings Lynn Borough Council:
- 11.1.1 21/00757/F - Construction of four new dwellings together with associated access and landscaping at Land Rear of Sanderling Herrings Lane. OBJECT to the planning application because of overdevelopment of the site, loss of privacy or loss of trees impact on neighbouring properties and capacity of local infrastructure including public drainage and water systems. PROPOSED Cllr Campbell-Gray. Seconded Cllr Borlace. Abstained Cllr Watkins.
- 11.1.2 21/00795/F - Proposed Single Storey Side Extension. 9 Walkers Close, Creake Road, PE31 8EP. SUPPORT the application, PROPOSED Cllr Scoles, seconded Cllr Campbell-Gray.
- 11.1.3 21/00642/F - Alterations and repair to existing dwelling house including rear single storey extension (following removal of existing rear extension) at Harmony House, 45 Front Street, PE31 8EL. SUPPORT the application subject to dormer windows on the front of the property not being installed. PROPOSED Cllr Campbell-Gray, seconded Cllr Woodhouse.
- 11.2 To decisions taken by Kings Lynn Borough Council were NOTED:
- 11.2.1 Notification of a New Property Address: The Foundry, Creake Road, Burnham Market.
- 11.2.2 Notification of New Property Addresses. Formerly Church Pightle to: Church Pightle, Hedgerows and Appletrees, Station Road, Burnham Market.
- 11.2.3 Notification of a New Property Address Formerly the Lodge to: Lodge Cottage, Cradle Hall Farm, Docking Road.
- 7.2.4 T1 remove to ground level as dangerous and dying within Conservation Area. No objection, 26 April 2021, delegated decision. The Barns, Herrings Lane, PE31 8DW.
- 7.2.5 Notification of House Name. 7 Kestrel Close, Burnham Market to: Olive's Cottage, 7 Kestrel Close, Burnham Market.

12. Finance.

- 12.1 The quote of £75.00 + VAT to install front & rear deflector on street light 9015 was RESOLVED. PROPOSED Cllr Campbell-Gray, seconded Cllr Scoles.
- 12.2 The payments were RESOLVED, PROPOSED Cllr Campbell-Gray, seconded Cllr Fryer.

Payee	Net £	Vat £	Total £
Cozens Maintenance - April	£50.00	£10.00	£60.00
L Dawson May Salary	£1234.58	£0.00	£1234.58
Zoom – L Dawson	£14.39	£0.00	£14.39
Heronwood Landscapes (April)	£365.00	£0.00	£365.00
SSE (March 2021 Statement)	£111.14	£5.55	£116.69
NALC Planning for Councillors Training	£54.00	£10.80	£64.80
NALC Engaging the Community Training (approved 15.02.21. Previously paid)	£30.00	£6.00	£36.00
CiLCA Training Course (approved 15.02.21, previously paid)	£250.00	£50.00	£300.00

Lolly Dawson, Parish Clerk, 58 Hercules Road, Norwich, NR6 5HH. Tel: 07437529179

Website: <https://burnhammarketparishcouncil.norfolkparishes.gov.uk/>

Email burnhammarketpc@gmail.com

Durrant Plumbing and Heating Engineers Ltd	£86.20	£17.24	£103.44
--	--------	--------	---------

13. Administration.

- 13.1 The Facebook statistics for last 28 days were NOTED – post reach 609, engagement 147, additional likes 32, an decrease on last month, an increase on page likes.

14. Highways

- 14.1 It was AGREED to place no waiting cones in the Market Place during half term to ensure pedestrian safety and reduce dangerous parking. It was AGREED for the Clerk to contact the police with regard to parking in the village. It was AGREED that the Clerk would investigate street cleaning, signage to the car park, matrix board.
- 14.2 The Clerk to investigate the land between Docking Road and B1155 at the junction including white entrance gates, tree planting, village sign & source quotes to clear and tidy the area.

15. Training

- 15.1 The Clerk provided an update on CiLCA Training.
- 15.2 Cllrs Watkins & Campbell-Gray reported on Planning Training.
- 15.3 Cllr Watkins' report on Community Engagement was received.

16. Correspondence was NOTED:

Email	Egmere Energy Ltd	NNDC letter & Map with boundaries.
Email	Borough Council of Kings Lynn & West Norfolk	Letter sent to all residents and businesses affected by the flooding.
Phone	Borough Council of Kings Lynn & West Norfolk	Street Cleaning – Scheduled to be done before the end of May 2021.
Email	Member of Public	Concern regarding furnished holiday lets and Council Tax.
Email	Member of Public	Comments on planning application 21/00757/F

17. Amenities

- 17.1 The application for a cold frame on plot 76b Creake Road was APPROVED.
- 17.2 It was AGREED for no further action at the pavilion following the leak.
- 17.3 It was agreed to put Circus Ferrel on the next agenda.

18. Matters for the next agenda:

- Circus Ferrel – Full Council
Furnished Holiday lets and business rates – Finance Committee

19. Forthcoming Meetings:

- Parish Council Meeting 21st June 2021 at 6:30pm to be held at the Village Hall.
Finance Committee Meeting 12th July 2021 at 6pm to be held at the Village Hall.

The meeting closed at 8:36pm by Cllr Woodhouse.

Signed:

Dated: