



BURNHAM MARKET PARISH COUNCIL

MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Monday, 22nd January 2024 from 6.30pm at Burnham Market & Norton
Village Hall, Beacon Hill Road, Burnham Market. PE31 8EN

Present: Cllrs D Clark (DC) Chair, D Cressy (DC1), J Neville-Eliot (JNE), Kath Neville-Eliot
(KNE), C Evans (CE), A Piper (AP) 7.20pm and the Parish Clerk
Borough Councillor Sam Sandell
Members of public: 10

1. Welcome from the Chairman
Apologies received from Cllrs Morris and Walker
2. Member's declarations of interest and requests for dispensations – None
3. Public participation:
 - 3.1 Ms. Bingley gave a run through of her initial presentation:
The event will be re-branded as The Burnhams Market CRAFT. Falling under the umbrella of the established 'The Burnhams Market' and being specific to craft.
The event is to be held on the original date of Saturday 17th August 2024., opening to trade from 9am. Closing at 5pm. Stall spaces to be cleared by 6pm.
Taking influence from The Burnhams Market brand, concept and ethos, the event will be deemed as 'new' and will take on a new brand approach - whilst respecting and embracing beneficial traditions.
The foundations of the event are to be; stalls are open to Norfolk based, small, independent craft businesses or artisans.
A selection method will be exercised in taking bookings to try to ensure maximum variety of content which complements existing shops within the village centre.
The event will aim to encapsulate 'creative' activities through the means of demonstrations and workshops. Points of interest, ways to engage, amusement for children.
The visual information content within the event will draw on the creative history of Burnham Market - what the old shops were used for, makers that originated from the village etc.
The aim is to unite in making the event a celebration of Burnham Market - independent established shops and residents all working together to deliver a positive message and a graciously warm welcome to Burnham Market.
Cllr J Neville-Eliot asked about the running of the car parks as the idea of utilising other car park venues would require a lot of volunteers to ensure safety etc. Key arrival times from 10am to 12pm

Cllr Cressy asked about the litter collections by the Scouts and how this would work with our own litter collectors.

Cllr Evans advised that the proposed use of Baldry Walk was not available as private.

3.2 The comment made by a member of the public at the December meeting – point 3.2 that “The Burnham Society started the Craft Fair to support worthy causes” was in fact incorrect and the Burnham Society had nothing to do with the Craft Fair. It was explained that any comments made during public participation cannot be removed.

3.3 A update on the recent flooding was requested and DC advised that the parish council had now set up an open meeting to be held on the 6th of February to be attended by Anglian Water, our Borough and County Councillors, Highways, and other relevant parties. A full list of attendees will be made available. Our MP was in the village last Friday and apparently met a number of the flood victims.

The foul water situation has worsened and is causing a great deal of misery.

3.4 A research paper will be sent to the clerk which gives information on the water coming from the Chilterns. Concerns regarding the additional new homes as the current pumping station is not fit for purpose and cannot cope.

4. Minutes of the meetings held on the 18th of December 2023 were agreed as a true and correct record. Proposed KNE, seconded DC, and all in favour who attended that meeting.

5. Matters arising:

5.1 Flooding – as per 3.3

5.2 Sutton Lea – Cllr Cressy advised that a follow up email had been received from Freebridge and requested a point of contact for the Parish Council and hopefully they could attend Parish Council meetings. Cllr Clark advised that the tree planting had not yet taken place as a location had not been approved. Cllrs Clark, Evans and Cressy will look at a location in the centre of the green.

5.3 Projects – Cllr J Neville-Eliot gave an update on the playing field car park which was holding up well following the floods and a quote to extend the gravel to the far end has been received for £6995. This was approved by all and to go ahead before the end of March.

Still working with Farming and Protected Landscapes regarding the pit area and looking to arrange an on site meeting with them and highways to make decisions/plans.

The cycling and walking policy is progressing and should be available in draft format by next week. The long term plan is for the reintroduction of the walk to Burnham Deepdale and funding will be required for this. Burham Norton Parish Council have been in touch as they would include this in their walks including access to the school.

5.4 Cllr K Neville-Eliot gave an update on the Resilience Plan as we are obliged to implement this, especially with the recent flooding situation. The last plan was in 2012 but never followed through. A request for warden volunteers will be in the newsletter followed by a questionnaire for residents to complete.

6. To receive reports:

a. County Councillor Andrew Jamieson – NCC report – see appendix 1

b. Borough Councillor Sam Sandell: still waiting to get a general monthly newsletter available to all clerks from the Councillor Leader. Lots of emails regarding the flooding and she has been in touch with James Wild MP on a daily basis. He visited South Creake and Burnham Market last Friday and has contacted the Environmental Agency for urgent updates.

Council tax increases are being discussed with the Borough Council receiving the majority of the increase giving little benefit to Parish Councils

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The CIL Fund applications are due in February and Sam is happy to help support.

Cllr Clark raised the second homes proposed increase, which we do not support, and

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this will go ahead on the 31st of January 2024 and a recording will be available.

7. Planning:

7.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council in line with comment dates, as below plus any additional planning applications received & circulated by the clerk prior to the meeting:

24/00001/TREECA Burnham Market 583188 342148

Crown raise trees at both sites to 3m above ground level to allow cyclists to pass under. Minor deadwood to remove. The Green Market Place Burnham Market Norfolk – No observations and will accept the Tree Officers decision. Proposed KNE, seconded CE and all in favour.

23/02991/F & 23/02292/LB Burnham Market 583377 342225 Single storey rear extension and alterations to listed building. Northfield House 24 North Street Burnham Market King's Lynn Norfolk PE31 8HG – No observations, will accept the Planning and Conservation officers decisions. Proposed KNE, seconded CE and all in favour.

23/02286/F & 23/0775/LB Burnham Market 583724 342300 Variation of Condition 2 of Planning Permission 20/00242/F: Conversion of outbuilding to annex accommodation for use by main house. The Old Rectory Overy Road Burnham Market King's Lynn Norfolk PE31 8HH - No observations, will accept the Planning and Conservation officers decisions. It should be noted that the Neighbourhood Plan principal residence policy stated that an annex cannot be used as commercial holiday lets. Proposed CE, seconded KNE and all in favour.

23/01183/F & 23/01878/LB Burnham Market Internal alterations, construction of boiler room extension, external alterations to fenestration to rear elevation, repair works to fabric of building including renewal of render to front elevation and joinery repairs and retention of previously installed pv cells to inner roof slope. The White House 62 Market Place Burnham Market. No observations will accept the Planning and Conservation officers decisions. Proposed KNE, seconded CE and all in favour.

23/01663/F VARIATION OF CONDITIONS 2, 3, 4, 5 AND 18 OF PLANNING PERMISSION 20/01866/F: Residential development of 9no. dwellings at Land North West of 40 Sutton Estate Burnham Market - objections to this. The developer is seeking to avoid the traffic management scheme that was a condition of the original approval. The variation is not acceptable as it will cause enormous disruption and disturbance for local residents. Proposed CE, seconded KNE and all in favour.

23/01031/F - Extensions and alterations to dwelling at 16A Mill Green Burnham Market King's Lynn Norfolk PE31 8DY – Object as not compliant with the Neighbourhood Plan design codes. New build or refurbishment not clear. Proposed CE, seconded KNE and all in favour.

23/01073/F – Demolition of existing dwelling and construction of replacement dwelling at The Cottage, Docking Road. This was only received today and will be reviewed via the PAG for all councillors to vote.

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7.2 Decisions: (for information) – NONE

7.3 Enforcements: (for information) -

23/00691/UNOPDE | authorised Operational Development | Flint Cottage 24 Beacon

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7.4 Appeals: (for information) – No new appeals

8. Finance

8.1 To approve the circulated Bank Reconciliation, payments & receipts for December 2023 proposed DE, seconded JNE, and all in favour.

£49,903.53 in the bank accounts to 31.12.23

8.2 To consider and approve circulated payments list for January 24 (to date) proposed DC1, seconded by DC and all in favour.

8.3 To consider the third quarter financial review – proposed JNE, seconded DC and all in favour.

8.4 To approve the cost to install the new Village Hall noticeboard at £750 proposed DC, seconded KNE and all in favour.

9 Administration/Committees

9.1 Clerk's Report – Finalised the Financial Reserves Policy and the Biodiversity Policy (9.2) which will both be reviewed for approval at the February meeting.

Email received from a parishioner regarding the parking on the pavement opposite the surgery which is causing problems with both wheelchair and pushchair users. Clerk had received a response from Highways advising it was a parking issue. Suggested that we write to the holiday home owners asking their information pack requests that there is no parking on the pavements.

Over 30 calls were received last week regarding flooding and a similar number of emails which continue.

80th anniversary of D Day to be discussed at next meeting.

10 Highways

10.1 SAM 2 – no data available due to download issues.

10.2 Trod update – awaiting highways contractors.

11 Amenities

11.1 Allotments – no issues.

11.2 Pavilion – KNE and CE to visit and look at the furnishings etc., that are required.

12 Correspondence as received:

12.1 Wheelchair access as per 9.1 report

12.2 Craft Fair as 3.1

Matters for the next agenda.

Pavilion update

Projects

Resilience Plan

Holiday Let letters

13 To receive any questions from members of the Public. 15 minutes in total with 3 minutes per speaker.

13.1 Agree with the FHL letter for “donations” but needs to be made clear where the monies will be allocated – play area etc.

13.2 Charge on council tax for cutting grass that is now covered by housing – clerk to follow up again.

Friars Lane damaged footpath – has already been reported to Highways

13.3 Pumping Station issues – needs to be updated as a matter of urgency as toilets

cannot be flushed and foul water flooding causing major problems.
13.4 The opening of the sluice gates was raised and a member of the public has offered to help on this matter.

NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=tree>

14 Forthcoming Meetings:

The next Parish Council meeting will be on the 26th of February 2024 from 6.30pm.

Meeting ended at 19.49 and the Chairman thanked everyone for attending.

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PAYMENTS FOR JANUARY 2024

SSE Streetlights	£ 163.36
Eon	£ 48.88
Wave (water pavilion)	£ 5.19
ECS Computers	£ 24.90
EE	£ 18.50
Cozens Maintenance	£ 60.00
Clerk Salary	£1008.86
HMRC	£ 336.12
Clerk Expenses December	£ 90.85
Pension	£ 386.99
Wix website domain annual subscription	£ 12.46
Wix website annual plan	£ 108.00
Adobe annual subscription	£ 238.75

APPENDIX 1

Councillors accept £600 million devolution deal

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County councillors have voted to accept a county deal devolution agreement with the Government, to transfer significant funding and powers to Norfolk.

Government funding will start transferring to Norfolk next summer, if councillors vote in July 2024 to stage the first election for a leader in May 2025. The deal will mean that decisions can be taken in Norfolk, for Norfolk.

[Watch a video statement from Cllr Mason Billig via YouTube.](#)

The full council agreed the following recommendations:

Council:

- Recognises the work carried out during 2023 to consult with the public, inform Members and prepare plans in relation to the 'in-principle' County Deal brought to Council in January this year
- Commends the work undertaken by the Leader and Officers to secure additional benefits for the Norfolk County Deal and resolves that the Deal should be accepted
- Agrees that the election for the Directly Elected Leader should be held alongside the county council elections in May 2025 to enable the widest possible engagement with the electorate
- Agrees that the resolution adopting the new governance arrangements should be brought to the Full Council meeting on 23 July 2024 to facilitate that election date

For further details go to www.norfolk.gov.uk/norfolkcountydeal.

Background – what would a county deal mean?

Norfolk faces a major opportunity to gain new powers and funding from the Government, through an agreement called the County Deal.

We could make more decisions in Norfolk, for Norfolk and secure investment of more than £600m over 30 years. If councillors agree the in-principle deal, it will enable us to invest in areas such as transport, skills and job opportunities, housing and regeneration, tailored to the needs of local people.

A County Deal would mean:

- Having a Council Leader who is directly elected by the public, enabling Norfolk's voice to be heard by the Government
- Targeting funding and resources to Norfolk's own priorities
- Unlocking housing and employment sites
- Investing in the skills we need and attracting and retaining key businesses
- Opening the door to more – further powers and funding in future

Householders to get free DIY waste for small projects

Norfolk residents will be able to dispose of small amounts of DIY waste at Norfolk's Recycling Centres

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free of charge from 31 December following changes made by Norfolk County Council. The change applies to small-scale projects carried out by householders on their own home, allowing them to bring a maximum 100 litres (must fit into 2 x 50l bags) for free or one single item (maximum size of 200cm x 70cm x 75cm). Each household is allowed four free visits with DIY waste every four weeks. Anything beyond this will still be charged at normal rates. The change in policy follows Government abolishing charges for the disposal of limited amounts and types of DIY waste at recycling centres across the UK.

Prior to 31 December, customers with DIY-type construction and demolition waste will continue to be directed to the 'Pay as you throw service' which is available at all centres.

Traders must continue to pay for DIY waste.
For more information visit www.norfolk.gov.uk/DIYwaste

Award-winning Adult Learning service rated 'Good' by Ofsted

Norfolk County Council's Adult Learning has been rated as 'Good' following their latest Ofsted inspection.

The inspection report praised the ambition of the service, which provides community-based and online learning for around 6,000 adults a year. The service achieved a 'Good' rating across all six areas that were inspected, alongside the overall 'Good' rating.

Inspectors commented that learners are 'highly motivated' and committed to their studies. They praised the number of people who have a 'clear plan' for their future careers and that they want to improve their economic prospects.

In particular, inspectors highlighted the work with residents of retirement homes who have increased their confidence, self-care and resilience after completing courses in basic cookery. They commented how, following the course, learners felt less isolated and 'excited to prepare and eat their own meals'.

It was also recognised that the service has responded effectively to the growing demand for English for speakers of other languages (ESOL) courses.

There was praise for the work with Norfolk Fire and Rescue Service apprentices. The inspectors saw how the course helps them to work safely while learning about the importance of health and nutrition. The report concluded that the 'apprenticeship is well matched to the needs of the fire service.'

This inspection result comes on the back of Norfolk County Council Adult Learning being named 'Further or Higher Education Provider of the Year' at this year's Norfolk Education Awards. This followed national recognition in 2021 where the service was named adult and community learning provider of the year at the Tes Further Education Awards.

Norfolk County Council Adult Learning offers a wide range of courses for adults of all levels and interests. Whether you want to change your career, improve your skills, or pursue your passion.

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Find out more about Adult Learning and browse the course catalogue at www.norfolk.gov.uk/adultlearning.

New year, New you. Norfolk gears up for a healthy 2024

More than half of Norfolk's residents are planning to make a New Year's resolution this year, with losing weight and healthier eating topping the list, according to a survey* carried out by Public Health at Norfolk County Council.

Fifty-eight per cent of respondents said they would make a resolution this year, with 34% saying that they would like to lose weight and 27% saying that want to eat healthier in January and onwards. Reducing stress (18%) and drinking less alcohol (11%) were also high on the priority list for 2024.

It should be a successful start to the county-wide health kick, as 42% residents claim that previous resolutions have been kept to for six months or more and just 7% slipping in the first week.

Fortunately, for anyone who's looking to make a change but struggles to stick to goals, Ready to Change is a great free online tool with lots of support. Those looking to reach a healthy weight, drink less or give up smoking can go online and there are quizzes to help you understand what you might need to improve as well as loads of tips and information about free support in Norfolk.

Professor of health psychology Felix Naughton, a behaviour change expert from the University of East Anglia said: "Planning is key to successfully achieving your goal. Write down your goal, including how and when you will achieve it, get the support of friends and family, and think about anything that might get in the way and how you will get around it."

Visit www.readytochange.co.uk for help setting your goals and action plans to get you the success you deserve in 2024.

*Online survey of 153 Norfolk residents carried out from 11 – 18 December.

Multi-million pound investment proposed to modernise Norfolk Fire and Rescue Service buildings

A multi million pound proposal to modernise fire and rescue buildings across the county is set to be considered by Norfolk County Council's Cabinet.

The work is part of the council's ongoing infrastructure investment to improve the inclusivity of Norfolk Fire and Rescue Service (NFRS) buildings to ensure they are fit for the future as the service recruits more women and looks to improve and standardise the layouts of its buildings for the health, safety and wellbeing of staff.

NFRS has looked at the equity of facilities at its fire stations, as well as what more it can do to minimise contamination of potentially harmful substances and recommended a range of changes to station layouts and facilities. These aim to create more purpose-built facilities for women and improve zoning to minimise the risk of contaminant spread.

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To date cabinet has approved a £1.2m investment in a new logistics hub in Wymondham and wide-ranging improvements at Sprowston and Thetford fire stations.

Cabinet has now been asked to approve a three-stage approach to prioritising the modernisation of stations which requires an allocation of £2m from existing capital for 2024-25; with a follow-on £2m bid expected for 2025-26.

More modern fire stations, such as Carrow in Norwich will require minimum interventions, with the majority of the improvements focused at on-call stations. If agreed, the timetable will be realigned to other initiatives such as decarbonisation of the wider county council estate to ensure best value for money.

NFRS also asked for cabinet acknowledgement of an estimated further £4.5m requirement for work beyond 2026 for improvements to its remaining estate.

The bid fits with the council's Strategic Property Asset Management Framework 2021/22 to 2026/27 to provide the right property, fit for purpose, in the right place, to meet current service delivery needs and to plan for the future.

24/7 free travel to all disabled bus pass holders in Norfolk

From 1 February 2024 all Norfolk residents who hold a disabled concessionary travel pass will be eligible for free bus travel 24 hours a day, seven days a week when travelling within the county.

The decision, which was published today by Norfolk County Council, means that more than 14,500 people across the county who hold a concessionary bus pass due to disability, and their eligible companions, will now be able to travel on any bus at any time free of charge across Norfolk.

Previously concessionary pass holders with a disability were only able to travel for free on buses off-peak (all day on Saturdays and Sundays but only from 09:30 Monday to Friday) except for those registered blind or visually impaired.

Offering free travel at all times is over and above the minimum requirement set by government, and is something that a local authority can choose to do but doesn't have to do. The change was recommended following an updated equality impact assessment of the scheme which concluded that it is now unfair to offer a discretionary enhancement to just one group of disabled people (i.e. those who are blind or visually impaired).

The recommendation agreed by the individual cabinet member was to 'extend the concessionary travel discretion of free travel at all times to all eligible disabled passholders and eligible companions, from 1 February 2024.'

The cost of providing this enhancement is estimated at £50,000 which will be funded by the Council's ring-fenced public transport budget provided by the Department for Transport.

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Norfolk County Council's emergency team has busiest Christmas on record

Social workers in Norfolk had a busier Christmas and New Year than ever, with more than 800 calls coming in over the festive period.

The council's Emergency Duty Team, which helps respond to out of hours social care emergencies, was available 24/7 over the holiday period, supporting some of the county's most vulnerable people.

Christmas day was the busiest on record with 71 calls. The previous record was 50 calls in 2021, due to the pressures of the COVID-19 pandemic.

Over the Christmas bank holiday weekend, the team dealt with 414 calls and the New Year bank holiday weekend saw the team deal with 377 calls.

Requests ranged from formal mental health assessments, safeguarding children referrals and community care calls, such as elderly residents needed an increase in care or night visits.

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