

MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Monday 21 March 2022 at 6:30pm at Burnham Market & Norton Village Hall, Beacon Hill Road, Burnham Market, PE31 8EN.

Present: Cllrs. J Scoles (Chair), P Borlace, K Neville-Eliot, R Campbell-Gray, D Ayles, S Smith, D Clark, G Nelson. County Councillor Andrew Jamieson, Clerk: Caroline Boyden (CB)

Members of the public: 5

1. Welcome from the Chairman.
Apologies and consideration of acceptance for absence.
None
2. Member's declarations of interest and requests for dispensations:
None
3. The minutes of the Full Council Meeting held on the 21st of February 2022 were agreed as a true and correct record and signed by the Chair. Proposed by Cllr Borlace, seconded Cllr Clark and all in favour.
4. Public Speaking
 - 4.1 (relates to item 6.1) C & R Auctions were present and are looking to start the auctions on the 2nd week in June to run to mid-September 2022, making 12 weeks. The start time will be 6.30am with the auction commencing from 12 noon. As this is a new set up, a figure of £300 was agreed for the first year and it was agreed that an advertising board could be put up prior to meetings and details will be put on the website and noticeboards. Clerk to confirm via email to C & R. ACTION CB
 - 4.2 It was advised that the Methodist chapel will be up for sale soon and perhaps it could be considered as a community centre?
It was suggested that where the dropped pavement by the surgery, could this have a zebra crossing. Cllrs Jamieson & Campbell-Gray advised that this could be controversial for residents who park in the area.
5. To receive any reports:
 - 5.1 County Councillor Andrew Jamieson:
Anglian Water have delivered a good solution to the flooding issues and other funding is now available from other sources to £100k. The Social Infrastructure fund could be considered regarding funds for the purchase of the Methodist Chapel.
The Norfolk Coast ANOB is looking into longer term parking initiatives and speed limits. Cllr Campbell-Gray asked if help could be given regarding taking back control of the car park and Cllr Jamieson will discuss with Cllr Stuart Dark at Borough. ACTION AJ
 - 5.2 District Councillor Sam Sandell, no report.
6. A report on progress on items from previous meetings:
 - 6.1 C & R Auctions – as discussed under item 4.1
 - 6.2 No update on the Platinum Jubilee celebrations had been received. The clerk has ordered the gas-powered beacon.

Page 1 of 4

Signed

Date

6.3 Craft Fair – approval had been given from the Parish Council for this to go ahead.

7. Planning.

7.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council as below plus any additional planning applications circulated by the clerk prior to the meeting:

a. 22/00405/F – Erection of two dormers, addition of flue and internal alterations at 5, The Maltings, Burnham Market. – Support on condition that the Environmental conditions are met regarding the height and position of flues and the provision of an adequate storage area for biomass fuel. Proposed by Cllr Borlace, seconded by Cllr Campbell-Gray and all in favour.

b. 22/00224/F – Two storey extensions and alternations to Spinney Cottage, Stanhoe Road, Muckleton, Burnham Market – NOTE, the owners of the property were present and allowed to speak.

Concerns were raised regarding the light pollution with the North East elevation having 50% glazing and this is in a dark skies area. The owners raised the point that all the other windows were of a smaller size in line with a cottage. Cllr Campbell-Gray proposed support which was seconded by Cllr Ayles and 2 councillors in favour. Cllr Borlace proposed objections, seconded by Cllr Clark and one other councillor objecting. The Chair voted to support and the motion to support was carried.

c. 22/00208/F – Two Storey extension and alterations to Beech House, 1 St Ethelbert's Close, Burnham Market. Support providing Highways are made a condition SHC21 – prior to the first use of the development hereby permitted the proposed on-site car parking area shall be laid out in accordance with the approved plan and retained thereafter available for that specific use. The reason is to ensure the permanent availability of the parking/manoeuvring areas, in the interests of satisfactory development and highway safety. Proposed by Cllr Campbell-Gray, seconded Cllr Smith and all in favour. Comment to be made on that the parking must be adhered to as on the plan.

d. 22/00302/F – Variation of condition 5 of planning permission to change glass at Bunessan, Herrings Lane, Burnham Market. Cllr Clark advised that the Chromatic glass originally agreed was now difficult to purchase due to quantities, availability etc. It was proposed to object on the grounds that the applicant's assertion that the glazing required is not available in residential development quantities is erroneous. Investigation by the Parish Council has found the suitable glass, which can be made opaque by apply current to it, is available for residential use and in the smaller quantities required. Proposed Cllr Clark, seconded Cllr Nelson and all in favour.

7.2 Decisions: (for information)

21/00861/F | Demolish and re-build single storey, detached, garden outbuilding as ancillary accommodation to main dwelling (revised scheme) | Tern Cottage 46 - 48 North Street Burnham Market Norfolk PE31 8HG – PERMITTED

21/01957/F | Demolition of GP Surgery and erection of 4no. dwellings | Doctors Surgery Church Walk Burnham Market King's Lynn Norfolk PE31 8DH – PERMITTED

21/01742/F | Proposed garage | 3 Church Walk Burnham Market King's Lynn Norfolk PE31 8DH – REFUSED

22/00018/LDP | Construction of all-weather tennis court | Westgate Old Rectory Ringstead Road Burnham Market King's Lynn Norfolk PE31 8JR – NOT LAWFUL

8. Finance.

- 8.1 The circulated payments and receipt report for February was proposed by Cllr Aylen, seconded by Cllr Scoles and all in favour.
- 8.2 To approve the circulated bank reconciliation and statement for February was proposed by Cllr Borlace, seconded by Cllr Nelson and all in favour.
- 8.3 The proposed payments for March (to date) were proposed by Cllr Scoles seconded by Cllr Borlace and all in favour.
- 8.4 Approval for J Raby as internal auditor for this financial year was proposed by Cllrs Neville-Eliot and Scoles.

9. Administration.

9.1 Clerk's Report:

The CIL funding has been confirmed for the refurbishment of the Pavilion and the clerk and Cllr Scholes signed the document of acceptance. Cllr Jamieson to chase Highways on response to the widening of the entrance.

The direct debit for SSE Scottish Hydro electricity for street lighting was signed by Cllrs Neville-Eliot and Scoles.

9.2 Standing Orders and Financial Regulations updated, proposed by Cllr Borlace, seconded by Cllr Scoles and all in favour. Clerk advised other policies/procedures require attention.

9.3 Updating of the Emergency Plan – this is in progress.

9.4 Tree surgeon update – Cllr Scoles reported that the tree survey had taken place last week with a couple of major issues that require attention. Clerk to send out the report.

10. Staffing

To approve the 1.75% public sector pay award for 21/22, back dated to 1.4.21 – proposed Cllr Neville-Eliot, seconded Cllr Campbell-Gray and all in favour. This award will require payment to the former clerk.

11. Highways

11.1 Potholes had been reported on Front Street, opposite the Garden House via the NCC website and Cllr Jamieson pleased that the system is working well.

11.2 Rangers jobs – general tidy up on the green.

12. Neighbourhood Development Plan update

STEERING GROUP UPDATE MARCH 2022

Progress continues at a pace and it is planned for CCP to issue the first draft of the NDP in time for the Steering Group to review it during the last week of March. AECOM's Housing Needs Assessment should be received in time for inclusion in the first draft. Although the SG met with AECOM mid-February for a tour of the village, their Design Codes report will not be completed until the end of April. This will be slotted into the draft NDP once received.

The end of this Grant funding period is 31 March and the surplus funds will be return to Locality by the Parish Clerk under the terms of the Grant. The Department of Levelling Up has still to announce the decision on NDP Grants for the year from April 2022. As soon as this is announced, we shall apply for funding to cover Phase 2 of the project.

13. Amenities

13.1 Cllr Aylen reported on the purchase of goal posts and nets and it was decided to go with the wheeled versions and Cllr Aylen will advise on pricing. Proposed Cllr Campbell-Gray, seconded Cllr Clark, and all in favour.

13.2 Allotments – Clerk to contact Karen Watkins for latest information. ACTION CB

14. Correspondence was NOTED:

Email	J Ridley	R. Monbiot Bereavement	Condolences sent
Emails	BCKLWN	Donations for Ukraine	NCC website has great information

Cllr Jamieson will ask if the borough council have any local donations in place and the Carnegie Library in King’s Lynn will be hosting meetings with advice. Some landowners with vacant properties are considering renting these to Ukrainian families at special rates.

15. Matters for the next agenda:
 Neighbourhood Development Plan
 Queens Jubilee update
 Emergency Plan Review
 Craft Fair update
 Allotment committee update

16. Public Speaking.
 The brambles handing down by the school require cutting back – Highways have been advised and clerk will chase. ACTION CB
 The path clearance has been programmed by Highways.
 The bins left out after collections was raised again and the Borough Councillor to be contacted to see if anything can be done. Cllr Campbell-Gray will talk to the residents again. The new drain across the path opposite the Nelson was mentioned but this is a private installation.

17. Forthcoming Meeting:
 Parish Council Meeting Monday 25th of April 2022 – Annual Parish Meeting from 6pm followed by the Annual Parish Council Meeting to be held at the Village Hall.

Meeting Closed: 19.46

Signed Date