



# BURNHAM MARKET PARISH COUNCIL

## MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Monday, 25<sup>th</sup> of March 2024 from 6.30pm at Burnham Market & Norton  
Village Hall, Beacon Hill Road, Burnham Market. PE31 8EN

Present: Cllrs D Clark (DC) Chair, D Cressy (DC1), J Neville-Eliot (JNE), Kath Neville-Eliot  
(KNE), C Evans (CE), and the Parish Clerk  
Borough Councillor Sam Sandell  
Members of public: 17

1. Welcome from the Chairman  
Apologies received from Cllrs Morris, Piper and Walker
2. Member's declarations of interest and requests for dispensations – None
3. Public participation:

Mr. Charles Bourn asked if he could address the concerns of the traders regarding comments made in the Times newspaper. Although this item was not on the agenda the Chairman gave him permission to speak.

He made several points :

That the article was damaging to both the business of the traders in the village and the relationship between the traders and the residents of the village. He also felt the article had created a negative atmosphere which had already caused loss of business.

Individual traders then expressed similar views to Mr. Bourn.

Cllr Clark stated that he had held a meeting with Mr. Bourn and Mr. Fryer (Chairman of the Traders Association) and given them a copy of his summary of the conversation with the Times reporter. He had also sent a copy of this summary to each trader who had contacted him by e-mail. A trader who had contacted Cllr Clark stated that they had not received this. There was a request from the floor that the summary be posted on the Parish Council website. Councillor Clerk agreed to do this and also post it on the Notice Board and Parish website.

Cllr Clark emphasised that the Parish Council objective was to develop a strong relationship with the Traders Association. He hoped to attend future Traders Association meetings with the Parish Clerk to strengthen the ties between the Parish Council and the Traders Association.

Cllr Clark advised that this was an extremely unfortunate situation and he had been incorrectly quoted. He had requested a recall from The Times but nothing as yet. He stressed that these statements did not reflect the views of the Parish Council and the Communications Policy has been tightened up with no statements to be made to the press unless received in writing and fully approved by the Parish Council. It was raised by several traders that we should all be working together, and Cllr Clark had met with the Chair of the Traders Association and Mr. Bourn to discuss this. The Clerk has offered to join the Traders Association meetings to help this process happen.

It was agreed that The Times journalist was looking for “muck” and all the traders agreed not to make any comments. We should be closing ranks and supporting each other. Cllr Clark confirmed that the articles had not been approved by the Parish Council and a statement will be made available and given to the traders to approve before publication.

4. Minutes of the meetings held on the 22<sup>nd</sup> of January 2024 were agreed as a true and correct record Proposed JNE, seconded CE, and all in favour who attended.
5. Matters arising:
  - 5.1 Flooding – The Parish Council are looking at re-establishing the Burn Flood Alliance working with the other parishes involved.

Tankers are still in place as are residents still suffering from foul water in their homes. Cllr Clark has written to Anglian Water regarding over piping which had been approved as an emergency proposal from the Environmental Agency, but Anglian Water refused this.

Support has been given by our Borough and County Councillors along with our MP but it seems we are not getting any further and the next step would be to take it to the Regulator, but this would take a huge amount of time and no guarantee it would work. It appears that Anglian Water are waiting for dryer conditions, but it is an overall lack of investment that has led to this situation.
  - 5.2 Sutton Lea – The new noticeboard has been installed and is ready for use. Cllr Cressy advised that, to date, no update had been received from Freebridge and he would send another email to obtain site approval for the Coronation Tree. ACTION: DC1
  - 5.3 Projects – Cllr J Neville-Eliot gave an update as follows:
    - a. Playing field Car Park – A grant for £5K has been received and this was to be part of the £28k required to complete the work. Due to funding issues, we went ahead with completing the central gravel area at a cost of £8k in January 24. Further funding is required.
    - b. Pit Restoration – the consultant from Farming and Protected Landscapes is proving difficult to contact and we may need to find an alternative adviser to help with funding.
    - c. The cycling and walking policy is ready to circulate to the Project Working Group and will be discussed and then presented to the full Parish Council. progressing and should be available in draft format by next week. The long term plan is for the reintroduction of the walk to Burnham Deepdale and funding will be required for this.
    - d. Cllr J Neville-Eliot had recently attended fund raising training which was excellent.
  - 5.4 Cllr K Neville-Eliot had no new update on the Resilience Plan at this time.
  - 5.5 Craft Fair update; report received from Hannah Bingley and the clerk advised that the stall bookings very doing very well, and the scouts had confirmed attendance regarding litter collecting and assisting with general duties to be defined. Additional fields have been booked for car parking on the outskirts of the village and this should ensure that the traffic flows well in the village. Demonstrations are planned from local crafts.

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6. To receive reports:
  - a. County Councillor Andrew Jamieson – NCC report – see appendix 1

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- b. Borough Councillor Sam Sandell: The Jacks Lane Windfarm funding is open for applications and the next round of CIL funding is July/August, but 3 quotes are needed along with match funding.  
The food waste scheme is being promoted and the grey canister bins can be delivered to homes – contact Sam for any further information. Sam will forward details that can be put into the next newsletter.

7. Planning:

- 7.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council in line with comment dates, as below plus any additional planning applications received & circulated by the clerk prior to the meeting:
  - 23/01999/F** - Variation of condition number 2 attached to planning permission 16/01797/F: Renovation of existing building to provide one shop with flat above and one new dwelling. Demolition of workshop to rear of site. Addition of four new dwellings. at Fisher & Sons North Street Burnham Market – No observations with comments to ensure the application meets the NDP policies. Proposed CE, seconded JNE and all in favour.
  - 23/00326/F** - Single storey extensions to the rear of Numbers 4 and 5 Mill Yard. To be built to meet current insulation standards and finished as traditional brick and flint, with matching pantile roof and timber joinery at 4 Mill Yard Overy Road Burnham Market – the comments made last September are still valid. Proposed JNE, seconded CE and all in favour.
- 7.2 Decisions: (for information) – NONE
- 7.3 Enforcements: (for information) -
  - 23/00691/UNOPDE | authorised Operational Development | Flint Cottage 24 Beacon Hill Road Burnham Market – Pending Consideration
  - 24/00033/BOC | Breach of Planning Condition | 3 Crow Hall Cottages Docking Road Burnham Market KINGS LYNN Norfolk PE31 8JU – Pending Consideration
- 7.4 Appeals: (for information) – No new appeals

8. Finance

- 8.1 To approve the circulated Bank Reconciliation, payments & receipts for January and February 2024 proposed DC, seconded JNE, and all in favour.  
£36,701.71 in the bank accounts to 29.2.24
- 8.2 To consider and approve circulated payments list for March 24 (to date) proposed DC, seconded by JNE and all in favour. J. Raby appointed as Internal Auditor.

9 Administration/Committees

- 9.1 Clerk's Report – The Financial Reserves and Biodiversity Policies are now complete. Work started on the year end the cost code/center reviews and 24/25 year reporting files in place. Attended training seminars on Scribe accounting for year end and additional work requires on earmarked reserves.  
Flooding information still not forthcoming and difficult to advise parishioners who call for help. Complaints received regarding the A frame advertising boards on the greens and this to be followed up as a matter of urgency. ACTION: All Request received from Maxwell at Satchells to site some planters on the greens to make the area more friendly and colourful. The Parish Council fully supports this project. Library Kiosk – we need help to continue with this local asset and thanks were given to Rachel Campbell-Gray for running this.

10 Highways

- 10.1 The SAM unit is now opposite the Garage on Creake Road outgoing. Data is requested by the clerk to go onto the website for everyone to see.

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- 10.2 Trod update – awaiting the road works to be completed and the water to subside.
- 10.3 Recent highways road closure was due to water under the road surface and following Cllr Clark meeting on site with Highways and Cllr Jamieson help, the closure has been removed for Easter and hoping it stays dry.

11 Amenities

- 11.1 Allotments – Complaints received regarding boundaries, dogs, children playing football etc., are being investigated by the Clerk, and Bryan and Chris. Despite requesting quotes for the fence replacement on Creake Road, the clerk has only received 1 quote and this was approved by all. Clerk to advise contractor. ACTION: Clerk
- 11.2 Pavilion – the recent vandalism has been repaired and use of canisters reported to the police. CCTV and fire alarms are to be quoted on asap.

12 Correspondence as received:

- 12.1 Over 30 calls taken on the flooding issues.
- 12.2 D-Day 80 was discussed and clerk to get in touch with the traders association regarding celebrations. ACTION: clerk
- 12.3 A member of the public has reported the overgrown piece of land in Kestrel Close and it belongs to the Borough Council – Cllr Sandell will discuss at the Borough Council.

13. Matters for the next agenda.

- Roads
- Flooding
- Pavilion update
- Projects

14. To receive any questions from members of the Public. 15 minutes in total, 3 minutes per speaker.

Barefoot Retreats vehicle parking to be reported.  
Can future agendas be put on the new noticeboard.

NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=tree>

13 Forthcoming Meetings:

The next Parish Council meeting will be on the 22<sup>nd</sup> of April 2024 from 6.30pm.

Meeting ended at 19.56 and the Chairman thanked everyone for attending.

PAYMENTS FOR MARCH 2024

SSE Streetlights	£ 163.36	Direct Debit
Eon	£ 48.88	Direct Debit

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Wave (water pavilion)	£ 5.19	Direct Debit
ECS Computers	£ 24.90	Direct Debit
EE	£ 18.50	Direct Debit
Cozens Maintenance	£ 60.00	Standing Order
Clerk Salary *	£1770.41	
HMRC*	£ 233.19	
Clerk Expenses February	£ 90.85	
Pension	£ 386.99	
ICO subscription	£ 40.00	
AO -pavilion cooker/fridge-freezer	£1103.00	
BCKLWN – market rate charge	£ 224.55	
Parish Online annual subscription	£ 86.40	
S Able VH Noticeboard installation	£ 375.00	
NPTS annual subscription	£ 341.55	
NPTS training on grants	£ 80.00	

\* includes Public Sector back pay from 1.4.23

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