



BURNHAM MARKET PARISH COUNCIL

MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Wednesday 27th of July 2022 at 6:30pm at Burnham Market & Norton
Village Hall, Beacon Hill Road, Burnham Market, PE31 8EN.

Present: Cllrs. J Scoles (Chair), P Borlace, K Neville-Eliot, S. Smith, G Nelson and
D Clark.

Borough Councillor; Sam Sandell (SS), Clerk: Caroline Boyden (CB)

Members of the public: 2

1. Welcome from the Chairman.
Apologies and consideration of acceptance for absence.
Cllrs Jamieson, Campbell-Gray and Aylen.
2. Member's declarations of interest and requests for dispensations:
None
3. The minutes of the Full Council Meeting held on the 20th of June 2022 were agreed as a true and correct record and signed by the Chair. Proposed by Cllr Neville-Eliot, seconded Cllr Nelson, and all in favour.
4. Public Speaking
 - a. Wall at Beacon Hill Cottage – has been reported to enforcement and clerk to send details to SS. ACTION CB
 - b. Bench – beyond repair and a replacement has been ordered.
 - c. Overhanging hedges – have been reported using the highways portal.
 - d. Road sweeper – still not cleared Beacon Hill yet – advised to put on the highways portal.
5. To receive any reports:
 - 5.1 County Councillor Andrew Jamieson: No report
 - 5.2 District Councillor Sam Sandell: Has attended 20 external meetings including a meeting at the House of Commons. Jubilee coin presentations to Burnham Market school. £20M levelling up fund to include the new Oasis centre at Hunstanton. As previously reported the planning department is short staffed and approval for 15 new planners has been granted, to include more enforcement officers. The CCG no longer exists, and the NHS budget is now a department within the NHS. The 3-bed home in Burnham Market received 30 bids and there is a real shortage of homes. SS attended the recent fire at Brancaster and arranged for hotel accommodation, but this was not required as neighbours and residents helped out. The QE2 currently has 53 Covid patients and the autumn booster campaign has been announced.

Page 1 of 4

Signed

Date

Parish Clerk - Tel: 07437529179

Website: <https://www.burnhammarketpc.info>

Email burnhammarketpc@gmail.com

5. 5.2 continued:

No decisions on the new hospital until October but it is looking very positive. The new build will be on the current car park with a multi-storey car park built first on the green area by the former Sandringham unit.

6. A report on progress on items from previous meetings:

7.1 Craft Fair – no update for this meeting.

7. Planning.

8.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council as below plus any additional planning applications circulated by the clerk prior to the meeting:

22/00828/LB – Listed building application to replace rotten windows at Burnham Market Stores, Overy Road - “like for like” and supported.

22/01289/LB – Window replacements at Hammonds Cottage – again “like for like” and supported.

22/01100/F – variation of condition on planning permission for the new surgery – supported.

22/00984/F – variation of condition for replacement dwelling/garage/store at Appletrees, Herring Lane – supported.

22/00643/F – Bunessan, Herrings Lane – re variation to 20/00643/F on glass – Object as the specified glass is available in domestic quantities after a councillor contacted the supplier directly.

22/01064/O – 5 Beacon Hill- single storey dwelling. Object on the following points:

- Overdevelopment of the site
- Insufficient amenity space for a new development
- Reduction of amenity space for existing property
- Noise from completed development

8.2 Decisions: (for information) NONE

22/00530/F signage and awnings displaying advertisement for No. Thirty 3 The Bakery

22/00531/A | Signage and awnings displaying advertisement for No. Thirty 3 The Bakery and Eric and Dolly's Pet Accessory Store. | 30 Market Place

22/00224/F | Two storey extensions and alterations to dwelling | Spinney Cottage Stanhoe Road Muckleton

8. Finance.

8.1 To approve the circulated Bank Reconciliation, statements, payments and receipt reports for June - proposed by Cllr Scoles, seconded by Cllr Borlace and all in favour.

8.2 To approve the proposed payments for July (to date) were proposed by Cllr Neville-Eliot, seconded by Cllr Smith and all in favour. Approval for the additional Allotment folders/accounts etc., was approved being proposed by Cllr Nelson, seconded by Cllr Scoles and all in favour.

8.3 To review and approve the Qtr.1 Financial Review showing we are under budget with funds of £104309.74. Proposed Cllr Neville-Eliot, seconded by Cllr Scoles and all in favour.

9. Administration.

9.1 Clerk's Report: Working on updating and amending the documents for the allotments following the recent meeting. Attended highways site meeting and completed follow ups. All policies and procedures to be reviewed and updated where necessary during August with a listing to be provided at the September meeting for approval.

9.2 Emergency Plan – in light of the recent fires, this requires further assistance and Cllrs Smith and Clark to join the working party with Cllrs Neville-Eliot, Campbell-Gray and Scoles. SS will check on the current templates. ACTION SS

The car park ownership was raised by Cllr Clark and SS advised that it was making a loss but would provide the costs of running and the last 6 months data on income etc.

ACTION SS

A letter to be sent to the Traders Association regarding permits/reduced fees for their workers to use the car park. ACTION JS/CB

10. Highways:

Cllr Scoles and the clerk attended an onsite meeting with the new Highways engineer, and all areas of concern were shown, and images taken. It was agreed to have 1-2 additional blue badge parking spaces and look into double yellow lines on Church Walk. The issues of verges not being cut by Borough was also raised.

11. Amenities:

11.1 Cllr Scoles advised that quotes from local builders were being requested for the work on the Pavilion and he was meeting a local builder on site next week.

11.2 Allotments – A new committee held its first meeting in July attended by Cllr Scoles and the clerk. The feeling is very positive and folders for all allotment holders to be set up to hold all information, along with the setup of the accounting package. The tenant's information v plots were updated and empty plots to be cleared and availability in the newsletter and on the website.

12. Correspondence was NOTED:

- a. East Anglia Green update– re pylons/separate cables from offshore wind farms – Cllr Clark agreed to take this on as a private resident.
- b. Playground annual inspection and maintenance – the annual inspection had revealed some items for attention and repair. The quote for £3,396.20 plus VAT was proposed by Cllr Nelson, seconded Cllr Neville-Eliot, and all in favour. Clerk to make arrangements. ACTION CB
- c. Upp fibre broadband – no further discussions and suggest when ready, a public meeting is arranged by the provider. Clerk to advise ACTION CB
- d. Overgrown verges on Church Walk – several complaints from residents had been received as the visibility at the junction was severely impaired. The Borough should cut this but now only doing 1 cut a year. Therefore, we instructed our groundsman to cut this back as an emergency and potential threat to life.
- e. Co-option application received and the applicant to be invited for interview before the September meeting.
- f. Rural/Market Town Group email – it was decided not to go ahead with this. Clerk to advise. ACTION CB
- g. Complaints received regarding the builders' vehicles at the old surgery, blocking the pathway forcing pedestrians to walk on the road. Clerk was advised by highways to contact parking enforcement at Borough, and this was reported.
- h. Email from the Bowls Club requesting 50% of the car park takings from the Craft Fair to help with their low funds and they do provide volunteers to run the car parking.

Cllr Borlace raised the point that the Tennis Club also provide volunteers which led to a proposal by Cllr Scoles for 25% to each club, this was seconded by Cllr Clark and all in favour. NOTE. Cllr Borlace did not vote due to declaration of interest.
The clerk to provide information re S137, grants and donations. ACTION CB

13. Matters for the next agenda:

Update on the Neighbourhood Development Plan
Emergency Plan Review update

14. Public Speaking:

- a. Re Flower Show – could the entrance be made wider for 2 cars passing as single width caused some problems.
- b. 5 Beacon Hill application – as earlier discussed this will be objected to.
- c. Police speed camera to be requested – locations to be advised and clerk to contact South Creake clerk for contact details.
- d. Footpaths – benches and planters causing issues for pedestrians – images and exact locations to be reported via the portal.
- e. Horsebox and car parked on Bellamy's Lane for several weeks – clerk reported to police and no further action will be taken.
- f. Overhanging hedge and trees at Cobham House – to be reported via the portal.
- g. A new resident to the village was welcomed and keen to see the double yellow lines on Church Walk. They had used the car park regularly and found it to be reasonably priced and underused.

15. Forthcoming Meeting:

Parish Council Meeting Monday 19th of September 2022 from 6.30pm, to be held at the Village Hall.

16. Neighbourhood Development Plan – draft policies.

Cllr Borlace covered the key points and that the policies may change when the plan goes to the Borough and this vote is for as they are currently. The next stage is for the clerk to write to the landowners.

Acceptance of the draft policies proposed by Cllr Borlace, seconded by Cllr Neville-Eliot and all in favour. Clerk to advise Steering Group

ACTION CB

Meeting Closed: 19.42