

MINUTES OF THE BURNHAM MARKET FINANCE COMMITTEE

MEETING HELD ON WEDNESDAY 25TH NOVEMBER 2020 AT 7PM

Present: Cllrs R Campbell-Gray, N Fryer, J Marshall (non-member), R Monbiot (chair-part), K Watkins (non-member), P Woodhouse (chair- part).

Clerk: Mrs Sarah Hunt

1. Election of Chair.
Cllr P Woodhouse was PROPOSED by Cllr Monbiot and seconded Cllr Watkins and duly elected. Cllr Woodhouse took the chair.
2. Apologies and consideration of acceptance for absence.
All present.
3. Members' declarations of interest and requests for dispensations.
Cllrs Campbell-Gray and Marshall declared an interest in item 8. As there were no resolutions before council they remained in the meeting.
Cllrs Campbell-Gray, Marshall and Watkins declared that they had an interest in item 7 as their respective husbands had allotment tenancies. As there were no resolutions before Council they remained in the meeting.
4. As this is the first Finance Committee meeting there are no previous minutes to consider.

Cllr J Marshall Joined the meeting.

5. To receive any questions from members of the Public.
None present.
6. The meeting considered Terms of Reference for recommendation to Full Council.
The Terms of Reference were AGREED as presented for recommendation to Full Council for adoption.
7. The meeting received income and expenditure accounts for the allotments 2020/21.
It was noted by the meeting that the allotments has made a loss against income of around £1,000 per year for the last two years.
Clerk to locate the lease with Roy's Properties to ascertain rental agreement.
It was noted that a pest controller contract is to be recommended to full Council in due course which will increase expenditure.
Grant funding opportunities to be explored moving forwards.
Occupancy to be maximised.
The Clerk was informed that a tree risk assessment was completed 2019.
8. The meeting received a balance sheet following closing of Bin Scheme for 2020.
It was noted by the meeting that a loss of £1522.37 was made during the lifetime of the scheme. This is now closed from 1st December 2020.
9. The meeting received and reviewed expenditure to date against budget 2020/21.

10. The meeting considered the presented budget for 2021/22.
It was AGREED to recommend to Full Council a precept of £39,500.00. Demonstrating a 77p/month increase per Band D property if the figures remain as last year for Band D. Clerk to review with full Council if the increase is higher than £1.00/month following release of the figures for 2021/22.
11. The meeting received the external audit return, no issues were raised. The Clerk confirmed that the audit completion paperwork will be displayed on the noticeboard and website within the necessary timescale.
12. To set date and time for next meeting.
Next meeting to be Wednesday February 24th 2021 at 6.30pm.

Matters to be on the agenda:

Asset Register

Land Register

Confirmation of Insurance Renewal date and any agreement period