



BURNHAM MARKET PARISH COUNCIL

BURNHAM MARKET PARISH COUNCIL MEETING

To be held on the 20th of November 2023 from
6:30pm at Burnham Market & Norton Village Hall,
Beacon Hill Road, Burnham Market, PE31 8EN.

AGENDA

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed: *Caroline Boyden*

Caroline Boyden, Clerk.

Dated: 13.11.23

Co-option applications

1. Welcome.
Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form, then you must declare an interest. You may not participate in discussion or vote on the matter and must withdraw from the meeting.
3. To receive any questions from members of the public concerning items on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker as per the Quick Guide.
NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. Any queries on planning applications not covered by this agenda must be notified in writing to the Parish Clerk one week prior to the Parish Council Meeting
4. To receive and agree minutes from the Parish Council Meeting held on the 16th of October 2023 and the Extraordinary Planning Meeting held on the 27th of October 2023.
5. Matters arising:
 - 5.1 Pavilion Project
 - 5.2 Sutton Lea
 - 5.3 Projects including walking/cycling

Parish Clerk, Tel: 07437529179

Website: <https://burnhammarketparishcouncil.norfolkparishes.gov.uk/>

Email burnhammarketpc@gmail.com

6. To receive any reports:
 - 6.1 County Councillor Andrew Jamieson
 - 6.2 Borough Councillor Sam Sandell.
7. Planning.
 - 7.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council in line with comment dates, as below plus any additional planning applications received & circulated by the clerk prior to the meeting:
 - 16/01797/NMA_2** | The amendment is for a small rear single-storey extension to House 3, plus minor amendments to external rear openings and external works. | Fisher & Sons North Street Burnham Market
 - 23/01999/F** | Variation of condition number 2 attached to planning permission 16/01797/F: Renovation of existing building to provide one shop with flat above and one new dwelling. Demolition of workshop to rear of site. Addition of four new dwellings. | Fisher & Sons North Street Burnham Market
 - 23/01876/LB & 23/01875/F APPLICATION FOR LISTED BUILDING CONSENT:** Alterations to single storey element of dwelling at Cobham House 43 North Street Burnham Market
 - 23/01309/F** - Proposed first floor extension, rear extension, and side extension to dwelling at Birkwood Station Road Burnham Market
 - 23/01663/F VARIATION OF CONDITIONS 2, 3, 4, 5 AND 18 OF PLANNING PERMISSION 20/01866/F: Residential development of 9no. dwellings at Land North West of 40 Sutton Estate Burnham Market
 - 7.2 Decisions: (for information) –
 - 23/01371/F | Variation of Condition 1 attached to Planning Permission 22/01459F: existing house and garden structures are to be demolished. A two storey replacement dwelling - three timber pavilion structures with pitched roofs on a masonry plinth is proposed. The scheme includes a driveway and associated hardstanding for vehicle parking | Burnham Rise Herrings Lane Burnham Market – Application Permitted
 - 7.3 Enforcements: (for information) - No new enforcements
 - 7.4 Appeals: (for information) – No new enforcements
8. Finance
 - 8.1 To approve the circulated Bank Reconciliation, payments & receipts for October 2023
 - 8.2 To consider and approve circulated payments list for November 23 (to date)
 - 8.3 To consider the first draft budget for 2024/25
9. Administration/Committees
 - 9.1 Clerk's Report including 2024 meeting dates for confirmation
10. Highways
 - 10.1 SAM 2
 - 10.2 Trod update and other outstanding issues including Rangers
11. Amenities
 - 11.1 Allotments
 - 11.2 Car Park

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11.3 New rubbish bin

12. Correspondence as received by the clerk:

- 12.1 .gov.uk domain
- 12.2 Remembrance service
- 12.3 Biodiversity Policy
- 12.4 Hedgehog Highway Project
- 12.5 Donation request from the Bowls Club – awaiting return of grant form
- 12.6 Donation request from the West Norfolk Disability Information and Advice Service

13. Matters for the next agenda.

14. To receive any questions from members of the Public. 15 minutes in total with 3 minutes per speaker.

NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=tree>

15. Forthcoming Meetings:

The next Parish Council meeting will be on the 18th of December 2023 from 6.30pm.

For Information:

Planning Comments made since October meeting to meet comment deadlines:

Ref: 23/01866/F & 23/01776/LB Existing glazed conservatory roof to be removed and new insulated plasterboard ceiling installed with lead roof covering to match adjacent roof finishes at The Hoste Arms 14 Market Place Burnham Market – No Observations - The Parish Council are happy to go with the expertise of the planning & conservation officers.

Ref: 23/01183/F - Internal alterations, construction of boiler room extension, external alterations to fenestration to rear elevation, repair works to fabric of building including renewal of render to front elevation and joinery repairs at The White House 62 Market Place Burnham Market - The Parish Council are happy to go with the expertise of the planning & conservation officers on this application

Ref: ref: 23/01186/F - Demolition of existing double garage and construction of detached annex for elderly relative. at The White House 62 Market Place Burnham Market - The Parish Council are happy to go with the expertise of the planning & conservation officers on this application

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